City of Lafayette Staff Report

For:	Lafayette City Council
By:	Jennifer Russell, Parks, Trails & Recreation Director and Parks, Trails & Recreation Commission
Date Written:	June 16, 2009
Meeting Date:	June 22, 2009
Subject:	Use of $400,000 in Measure WW funds for Manzanita Building Improvements

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Introduction

The Parks, Trails and Recreation Capital Improvement Plan was presented to the City Council at its May 26, 2009 meeting with a recommendation to "review and approve". Due to the inclusion of all of the City's Measure WW allocation of $1,082,501, the action was to continue this item to a date uncertain to allow time to further discuss whether there were land acquisition priorities that may need Measure WW funding.

Mayor Tatzin directed Council Member Anduri to work with the Open Space Committee and the PTR Commission regarding the potential use of these funds. Council Member Anduri stated that, due to business commitments, he would not be available until July.

Although the six-year PTR CIP has *not* been approved, the draft 2009-10 City Budget and Work Plan include four PTR Capital Projects - the Manzanita Room, Classroom Renovation (The Book Room), Bike Park and Burton Ridge Trail Connector design.

Discussion

The 2009-10 PTR CIP projects have timelines that coordinate with engineering staff time, weather conditions and recreation program schedules. Design work has already been done for the Manzanita Building and Burton Ridge Connector, and the Bike Park is into the construction documents phase.

Given that property negotiations often take a long time and there appears to be a lot of unknowns about the availability of open space and/or park properties, staff and the PTR Commission reviewed the available funding sources for the 2009-10 CIP projects and identified the amount of Measure WW funds needed to cover estimated project expenses.

The attached "Flow of Funds" document shows projected costs and revenues with an estimated shortfall of $368,705 for the Manzanita building project.

The renovation of the Manzanita building has been an important priority for the PTR Commission and Community Center Foundation. It is the heaviest used facility at the Center

and has the most potential to generate revenue for the PT&R Department. The timeline for this project is to develop construction documents now so that the project can be bid in the winter and built in the spring.

Staff and PTR Commission Recommendation

Allocate $400,000 in Measure WW funds to the Parks, Trails & Recreation 2009-10 Capital Improvement Program to allow the Manzanita Building Project to be constructed with the understanding that the use of the $682,501 balance of Measure WW funds will be discussed with Council Member Anduri, the PTR Commission and the Open Space Committee.

Flow of Funds to Complete CIP Projects

Estimate of June 3, 2009 based on May 13, 2009 CIP Memo

Estimated Fund Flow for 2009-2010 Fiscal Year

Revenue		
Balance Forward	$322,295	(Reduced by Children's Play Area Balance)
Facility Fees	$50,000	
Interest on Fund Balance	$9,000	
Foundation Donation	$35,000	
Bike Park Donation	$5,000	
Total Revenue	$421,295	
Costs		
Manzanita Room Redo	$450,000	
Book Room Redo	$75,000	
Bike Park	$145,000	
Burton Ridge Trail Connector	$20,000	(Reduced from $47,000 in CIP)
Engineering Staff	$100,000	(Increased from $69,724 in CIP)
Total Costs	$790,000	
Shortfall for 2009-2010	**-$368,705**	(Needed from Measure WW Funds)

Estimated Fund Flow for 2010-2012 Fiscal Years

Revenue	
Balance Forward	$0
Facility Fees	$320,000
Interest on Fund Balance	$3,900
Measure AA Funds	$113,871
Total Revenue	$437,771
Costs	
Burton Ridge Trail Connector	
Murray Lane	$210,000
North End	$180,000
Bridge	$275,000
Total Burton Ridge	$665,000
Olympic Park Master Plan	$50,000
Other Trail Projects	
Burton Ridge Feeders	$15,000
Burton Ridge Extension	$14,000
Palos Colorados	$16,000
	$45,000
Engineering Staff	$108,000
Total Costs	$868,000
Shortfall for 2010-2012	**-$430,229**
Total 3-year Shortfall	**-$798,934**

WW Funds	$1,082,501
Less 2009-10 year shortfall	-$368,705
Net WW Balance	$713,796
Less 2010-12 year shortfall	-$430,229
Net WW Balance	$283,567